II. New Menu System

All MMARS menus now have a uniform appearance and structure. Menu navigation is simple: once you know how to use one menu, you know how to use them all. For example, Figure 2 below presents the MMARS Files and Tables Main Menu screen -- the first screen you will come to if you choose selection 2 (Tables and Inquiries) on the MMARS Log On screen. Save for the information unique to each particular menu, all menu screens will have this format.

To access a menu, users have two options:

• To access a particular menu from a MMARS menu screen:

    a) verify that an "L" is in the ACTION field ((A) in Figure 2 below);
    b) type any character between the parentheses of the desired selection; and
    c) hit the enter key. The system will bring you directly to the requested menu.

    (NOTE: an "L" must be in the ACTION field when choosing a selection; if it is not, the system will not process your selection).

For users who are familiar with using a Leaf ("L") action to access menus, there is no change. Leafing to menus is still valid on any MMARS screen -- including a MMARS menu screen.

• To access a particular menu from any MMARS screen:

    a) type an "L" (for Leaf) in the ACTION field ((A) in Figure 2 below);
    b) type the 4 character menu name in the SCREEN field ((B) in Figure 2 below); and
    c) hit the enter key. The system will bring you directly to the requested menu.

    (NOTE: a menu must be accessed via a Leaf, "L", action. An "X" or an "N" action will also bring you to the requested menu screen, but the menu selection fields on the screen will be blank. If an "X" or a "N" action is used to access a menu, refresh the menu screen with an "S" action; this will restore the menu selection fields and you can continue).

Figure 2. New MMARS Menu

```
ACTION:(A) SCREEN: (B)            M   M   A   R   S            03/15/94 09:57:48
- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
                         FILES AND TABLES MAIN MENU
- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

          SELECT DESIRED SCREEN BY ENTERING ANY CHARACTER IN (   )

  (   ) APPROP AND BUDGETS MENU            (   ) EXPENDITURES MENU
  (   ) GENERAL ACCOUNTING MENU            (   ) REVENUE MENU
  (   ) COST ACCOUNTING MENU               (   ) EXTENDED PURCHASING MENU
  (   ) FIXED ASSETS MENU                  (   ) MONTHLY SPENDING MENU
  (   ) INTERDEPARTMENTAL MENU             (   ) PROJECT ACCT & REPORTING MENU
  (   ) SUSPENSE FILE MANAGEMENT MENU


      PUT 'S' IN ACTION AND HIT ENTER IF NO MENU SELECTIONS ARE DISPLAYED
```